

PRESIDENTS' COUNCIL MINUTES

February 1, 2011

CC 126 • 3 – 4:30 p.m.

PC Members	Attendance	Guests/Presenters:	Attendance
Joanne Truesdell (President)	Absent		
Bob DelGatto (FTF Pres)	X		
Adam Hall (FTF Elect)	X		
Rosemary Teetor (PTF Pres)	X		
Dean Walch (Clsfd Pres)	Tamera Davis		
Alyssa Fava (ASG Pres)	X		
Bill Briare (Exempt Pres)	X		
Steffen Moller (Chair of College Council)	X		
Elizabeth Lundy (VP of Instructional Services)	Absent		
Shelly Parini (Dean of College Advancement)	Absent		
Courtney Wilton (VP of College Services)	X		
Marsha Edwards (Dean of HR)	X		
Janet Paulson (PIO)	X	Recorder, Debbie Jenkins	X

Governor's Budget

Courtney Wilton invited Presidents' Council members to his office at 4:00 p.m. to listen to a Legislative conference call.

Legislative call agenda:

1. Community College Budget – Support Fund is \$410 million.
http://governor.oregon.gov/Gov/docs/priorities/BUDGET_Full_Budget.pdf
2. Opportunity Grant budget update.
3. SB 242 update.
4. Hearings this week.

Courtney shared a Financial Forecast Update [**Handout #1**] for the Clackamas Community College (CCC) Fiscal Year 2010-11.

- Recap of General Fund Revenue.
- Recap of General Fund Expenses:
 - 81% of CCC's budget is salaries and benefits.
 - Benefit cost will increase significantly due to PERS rate increase of 6.5 percentage points.
- Next Year's Key Budget Issues: Revenue and Expenses:
 - Governor's budget: Funding is down 9%.
 - Reduced from current biennium budget of \$450m to \$410m.
 - Per student drop is approximately 10.6%.
- Recap of Forecasted Deficits:
 - At \$410m State Support:
 - 11/12: \$3.6m
 - 12/13: \$4.9m
 - Total: \$8.5m
- Budget Strategies:
 - Cushion with available reserves.
 - Increase revenue.
 - Look for efficiencies / decrease spending.
- Budget Strategy Examples.
- Risks: State Funding, Enrollment, Grant Revenues, and Expenses.
- Key Dates – External
- Key Dates – Internal
 - January-February 4: Idea generation.
 - February 7-18: Analysis and refinement.
 - February 21-March 11: Creation of proposed budget.
 - April 13 and May 11: Board of Education and Budget Committee meetings / budget approval (May).
 - May 2011: Bond election.
 - June 2011: CCC 2011-12 Budget adopted and finalized.

Courtney encouraged everyone to keep thinking about budget savings and planning processes. Please contact him with any/all ideas!

It was suggested that we use our tuition corridor savings opportunity as a marketing tool.

Good News!

The Information Technology Services (ITS), Chief Information Officer (CIO) position was filled on Monday, January 31, 2011. Kim Carey is the new CIO.

Next Steps:

Marsha Edwards will bring an updated vacant position list for review by Presidents' Council (PC) members at the next PC meeting on February 8.

Capital Planning Team

Steffen Moller gave a demonstration on how to locate the bond website within *myClackamas*.

- <https://my.clackamas.edu/internal/bond/Pages/default.aspx>
- This site contains basic bond information within the portal: Administrative Messages, In the News, Materials (Frequently Asked Questions, Bond Overview and Bond Measure Resolution) , Presentations, Press Releases and Regulations (What you may do at election time).
- This site will be updated regularly as bond discussions move forward.

Steffen also demonstrated how to access the external website from the CCC home page:

- www.clackamas.edu/bond
- At the time of today's Presidents' Council meeting there was no visible link to this page; however, Janet Paulson reported that a link will be added soon.
- This site contains links to information similar to the *myClackamas* site: Welcome, CCC Bond Facts, Frequently Asked Questions, In the News, Press Releases and a Contact Us link.

Draft Meeting Schedule

[Handout #2] The first draft/1st reading of the Presidents' Council (PC), Expanded Presidents' Council (EPC) and Budget Advisory Group (BAG) meeting schedule for 2011-12 was reviewed.

Next Steps:

The PC, EPC and BAG meeting schedule will be brought back next week as an action item.

College Council – Steffen Moller

- February 4, 2011: Next College Council meeting.
- Agendas and minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

Association Reports

Associated Student Government (ASG) / Alyssa Fava:

- February 2 from 11:30 a.m. – 1:30 p.m.: *Speech and Debate*, outside the Community Center in the quad.
- February 7 from 11:30 a.m. – 1:30 p.m.: Jazz player in the Community Center.
- February 9 from 11:30 a.m. – 1:00 p.m.: *Cougar Cave Extravaganza* including a fashion show and a can building contest in the Community Center. The Cougar Cave is in need of clothing and shoes. Canned goods donations are also needed and can be dropped off in CC 146.

Classified / Dean Walch:

Tamera Davis was present and filling in for Dean today. Nothing to report at this time.

PT Faculty / Rosemary Teetor:

No report.

FT Faculty / Bob DelGatto:

Staff determined the oldest component in the machine shop to be two pedestal grinders. They were built in 1942 and 1943 and still working great!

Exempt / Bill Briare:

No report.

UPCOMING MEETING DATES in 2010-11:

2011: 2/8, 2/15 (expanded), 2/22 (BAG), 3/1, 3/8, 3/15 (EPC & BAG), ~~3/22~~ (no meeting), ~~3/29~~ (no meeting), 4/5, 4/12, 4/19 (expanded), 4/26 (BAG), 5/3, 5/10, 5/17 (expanded), 5/24, 5/31 (BAG), 6/7, 6/14, ~~6/24~~ (no meeting), 6/28 (BAG).

NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

PRESIDENTS' COUNCIL MEMBERS: Joanne Truesdell (President), Bob DelGatto (FTF Pres), Adam Hall (FTF Pres. Elect), Rosemary Teetor (PTF Pres), Dean Walch (Clisfd Pres), Alyssa Fava (ASG Pres), Steffen Moller (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bill Briare (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins.

EXPANDED PRESIDENTS' COUNCIL MEMBERS: PC Members plus Deans, Interim Deans, Eric Lewis, and Karen Martini.

Budget Advisory Group Members: Executive Team, Deans, Associate Deans, Association Presidents, Eric Lewis, Adam Hall, Lynda Graf, Chris Robuck, Kim Carey, and Jennifer Rueda.
